

MEMORANDUM

DATE: August 15, 2022

SUBJECT: AUGUST 17 MEETING SUMMARY

GENERAL BOARD MEETING ACTION ITEMS:

CONSENT AGENDA: Items on the consent agenda are considered routine and can be approved by a single motion. Board members may ask that an item be removed from the Consent Agenda and considered individually. The following item is listed on the Consent Agenda.

1. Approval of Minutes: Presented for Board review and approval are the minutes from the Board Retreat held on June 15 and 16, 2022 and the Special Board meeting held on July 13, 2022.

FINANCIAL REPORTS: Included for approval are the financial reports for July 1-31, 2022. Revenues received in July reflect June receipts when the airport was closed as well as some of July prepaid rents. Net revenues (excluding CARES funds) are better than the budgeted. \This is due in part to better than projected fuel farm activity.

AIP 71 GRANT AGREEMENT AND RESOLUTION 2022-02: FAA Grant AIP 3-56-0014-071-2022 is in the amount of \$839,052 for Phase 1 Design of the Rehabilitate Taxiway A and Construct Deicing Pad Access Taxiway project. Resolution 2022-02 accepts the grant agreement with the FAA for these funds. The Town of Jackson and Teton County have already approved this grant.

WYDOT AERONAUTICS GRANT AGREEMENT AND RESOLUTION 2022-03: WYDOT Aeronautics Grant AJA023A is for the acquisition of an airfield rubber/paint removal vehicle. The grant is in the maximum amount of \$601,200 or 80% of eligible costs. The airport share of the project is \$150,300 or 20% of eligible costs. Jviation will assist with the acquisition of the equipment by preparing contract documents and technical specifications and providing bidding and procurement administration. The state grant will cover the costs of Jviation's services at the same 80/20 split. Resolution 2022-03 accepts the grant agreement with WYDOT Aeronautics for these funds.

MEAD & HUNT FLY QUIET PROGRAM AGREEMENT: The Board entered into an agreement in 2017 with Mead & Hunt for the design and implementation of the Fly Quiet Program. This agreement is for the continued management of the program including noise monitoring, quarterly presentations, annual reports, outreach, and a yearly review of Fly Quiet categories and metrics. This agreement has a term of approximately 5 ½ years, with an expiration date of December 31, 2027. The Board has the option to terminate the agreement early if so desired.

WADMAN GMP AMENDMENT 2022-01 HANGAR 3/GSE EARLY PROCUREMENT

PACKAGE: This Guaranteed Maximum Price (GMP) Amendment 2022-01 is to the Construction Manager at Risk (CMAR) agreement with Wadman for the FBO Facilities Redevelopment Project. The Board approved this CMAR agreement on January 27, 2022. This GMP Amendment is for Hangar 3/GSE (Ground Support Equipment) Building early procurement items including structural steel, precast concrete, electrical and civil packages. By entering into this Amendment now, the Board authorizes the Contractor to begin procurement so the materials can be delivered to support the desired construction schedule. If the Board chooses not to proceed with Hangar 3 & GSE Building project on or before the date of its October 2022 meeting, this GMP amendment may be cancelled, and the Board will only be liable for any costs to prepare shop drawing submittals.

CURRIER DESIGN AGREEMENT FOR ADDITIONAL STORAGE TANKS FOR FUEL

FARM: This agreement with Currier is for the design, pre-permitting, bidding and construction administration for the addition of three fuel storage tanks to the existing fuel facility. The capacity of the current fuel facility is insufficient to maintain adequate reserves during peak travel periods. Currier designed the fuel facility that was constructed in 2018 and the original design anticipated this possible expansion. Currier's knowledge of the existing fuel facility, the Jackson Hole Airport, and state regulations make them the preferred source for this design work.

457F DEFERRED COMPENSATION PLAN: Presented for Board approval are the policy documents to establish a 457f (deferred compensation) plan for the Jackson Hole Airport. The 457f Plan is a compensation tool that can be deployed by the Board for the retention of staff.