

MINUTES OF THE JACKSON HOLE AIRPORT BOARD

DATE: January 28, 2021

BOARD PRESENT: Jerry Blann, Bob McLaurin, Rick Braun, Ed Liebzeit and John Eastman were present via the WebEx platform which was audible in the Jackson Hole Airport Board Room.

OTHERS PRESENT: Jim Elwood, Andrew Wells, Dustin Havel, Michelle Anderson, Aimee Crook, Tony Cross, Anna Valsing, Jordyn McDougall and Megan Jenkins, Jackson Hole Airport; Kari Cooper, JHAir; Paul Fiore, Jviation; Mike Mahoney, KLJ Engineering; Valerie Brown, Public. Other individuals who are not individually documented watched the meeting on a live stream from the Jackson Hole Airport Board room.

I. **CALL TO ORDER:** Blann called the meeting of the Jackson Hole Airport Board Special Meeting to order at 9:00 am on Thursday January 28, 2021.

II. ACTION ITEMS

A. **Senator Henry “Hank” Coe Resolution:** Blann and the Airport Board recognized Senator Henry “Hank” Coe for his lifelong dedication to aviation and public service through Resolution 2021-01. Liebzeit made a motion to approve Resolution 2021-01 in the form presented. Braun seconded the motion, which passed unanimously.

B. **WYDOT Grant Acceptance – Crack Seal Project:** Havel stated the Wyoming Department of Transportation does an annual statewide crack seal project. He said they rotate to different airports across the state annually and that an inspection was conducted in the fall determining the focus of the project will be on the concrete apron parking area. Havel said that the engineering firm is contracted directly with WYDOT and the firm is called Morrison Mairle. He explained that the work itself is routine to help preserve airport pavements and coordination should take place in the spring or early summer 2021. Havel said this grant will cover 80% of the project and the airport will be responsible for 20%; total anticipated project cost of under \$170,000 or \$34,000 for the airport board.

Eastman asked if this is allocated in the budget? Havel confirmed.

Liebzeit made a motion for acceptance and approval of the 2021 Airport Crack Seal Project Cooperative Agreement in the form presented, agreeing to payment of 20% of the total cost of the project to WYDOT at completion of the project, and to authorize the Board President to sign said Agreement. McLaurin seconded the motion, which passed unanimously.

C. **2021 Seal Coat and Markings – Amendment to Jviation Agreement:** Havel stated this project is a fog seal and striping project or another way to say that is an asphalt surface treatment project and a re-painting of the airfield markings. He said this is another statewide project that is on a rotating schedule and we should expect to see another grant from the state later in the year. Havel stated the airport budgets some funds to restripe some to all the markings due to weather and snow removal impacts. He explained markings get worn down and the retro reflectivity or the glass beads get worn away and need to be freshened up to meet the FAA standard. Havel said the plan for the overall project is for the runway section to be repainted; the taxiway and deice pad area will receive fog seal and markings; the concrete only surfaces will receive markings. Dustin clarified that the runway section will not receive a fog seal because of the 2022 reconstruction. Havel informed the board that the

request for approval is for the Design and Construction Management Agreement with Jviation in the amount of \$39,938.58.

Liebzeit and Braun asked if this is a budgeted item? Havel confirmed.

Braun made a motion for approval of the 11th Amendment to the On-Call Engineering Services Agreement with Jviation for the provision of services related to the Seal Coat and Mark Pavements project, in the lump sum amount of \$39,938.58, in the form presented. Eastman seconded the motion, which passed unanimously.

III. CAPITAL PLAN UPDATE

- A. Runway 1/19 Reconstruction Update: Paul Fiore with Jviation provided an overview of the runway reconstruction project. He said it is anticipated that the runway project will be bid in mid-February with bid opening in mid-March. Fiore talked through the multiple schedules to allow for flexibility based on funding availability. He explained these scopes included the runway reconstruction as primary with connector taxiways as additional. Fiore said the runway closure is anticipated to be approximately 90 days. This presentation was informational only, and the Board made no decisions regarding this project.
- B. Terminal Improvement Project: Mike Mahoney with KLJ Engineering provided an update on all terminal improvement projects. He explained there are seven projects, two currently under design and five proposed for design. Mahoney broke out all the projects and showed drawings of changes, stating the team has identified support project opportunities that will enhance customer service throughout the airport. Mahoney showed conceptional drawings and explanation on all support projects. This presentation was informational only, and the Board made no decisions regarding this project.
- C. General Aviation Projects: Mahoney gave an update on potential movement of shifting hanger 3/GSE building west as well as moving forward with design of the FBO terminals and hangers 4, 5, and 6. He stated that he is looking to find out if they should move forward for an amendment to have prepared for the February general meeting. This presentation was informational only, and the Board made no decisions regarding this project.

IV. ADJOURN: Blann adjourned the meeting at 10:55am.

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Jerry Blann

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Jerry Blann, President

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Ed Liebzeit

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Ed Liebzeit, Secretary