

MEMORANDUM

DATE: January 25, 2021

GENERAL BOARD MEETING ACTION ITEMS:

RESOLUTION 2021 – 01 SENATOR HENRY “HANK” COE: Senator Hank Coe was a dedicated member of the Wyoming Senate and supporter of air transportation through his work on the Air Transportation Committee. Resolution 2021 – 01 recognizes Senator Hank Coe for his lifelong dedication to aviation and public service as a Friend of the Jackson Hole Airport.

WYDOT GRANT ACCEPTANCE – CRACK SEAL PROJECT: Proposed for Board review and approval is the WYDOT grant for the 2021 crack sealing project. This project is conducted by the State every 3 years to maintain runway pavement condition. The estimated project cost is \$170,000 with an Airport share of 20%.

2021 SEAL COAT AND MARKINGS – AMENDMENT TO AVIATION AGREEMENT: The 11TH amendment to the Aviation Agreement provides for the necessary work to stripe and seal coat the taxiway, stripe the runway and stripe the apron. The scope of services has been reviewed and approved by WYDOT for this project.

CAPITAL PLAN UPDATE:

RUNWAY 1/19 RECONSTRUCTION UPDATE:

It is anticipated that the runway project will be bid in mid-February with bid opening in mid-March. The project included multiple schedules to allow for maximum flexibility award based on funding availability. These scopes included the runway reconstruction as the primary schedule with connector taxiways as subsequent schedules. The runway closure is anticipated to be approximately 90 days.

TERMINAL IMPROVEMENT PROJECTS:

There are seven terminal improvement projects (two currently under design and 5 proposed for design) expected to enhance passenger capacity, flow, and improve the visitor experience. The two current projects are the TSA checkpoint renovation and the restaurant expansion. The TSA checkpoint renovation design concept has been refined and is supported by the Construction Manager at Risk (CMAR) and Transportation Security Administration (TSA). The restaurant expansion has resulted in multiple concepts with the preferred concept to move the kitchen east into the north bathroom/hallway area. This results in relocation of the north restrooms, nursing room, and pet relief room into the airline ticket offices (ATO). There will be additional expense associated with the relocation of these support facilities into the ATO space. The additional ATO space will be used to increase seating in the holdroom.

The airline staff and other occupants will need to relocate to another space. The JAC administration offices will eventually be relocated and this space will be available for ATO space. Therefore, proposed for design is conversion of the JAC administration office area into ATO space. Also necessary is the expense for support to design and ensure that the temporary JAC administration office space is adequate.

With the addition of new air carriers, it is prudent to extend the ticket counters in the lobby. Something that had been anticipated since the opening of the terminal. In order to do this, the Jedediah's snack area near outside screening will be relocated to the south end of the baggage claim area. The oversize bag belt will be removed with the majority of the parts being be reused as spare parts for the other bag belts. The existing Jedediahs food service counter will become airline passenger check-in including extending the bag belt, adding scales, and common use computers.

GENERAL AVIATION PROJECTS:

Several projects have been slated for completion in the GA complex including the Hangar 3/GSE building, which is currently under design and the Fixed Base Operation (FBO) terminal with Hangars 4, 5 and 6 which are still in concept. One item of note is that during the Hangar 3/GSE (ground support equipment) design, a shift to the west to align with Hangars 4 and 5 will better accommodate operations and provide better access to the future FBO terminal. Finally, it will be important to align these projects up with the related pavement projects (taxiway and GA apron) in order to have the appropriate phasing. Moving forward with the design of the FBO terminal and Hangars 4, 5, and 6 will help to maintain critical timelines.