

MEMORANDUM

DATE: July 16, 2021

PUBLIC HEARING:

In April 2021 the Town of Jackson established an Ordinance setting max rates for ground transportation services including to and from the Airport. At the Board meeting in May the Board authorized publication of a new ground transportation Rule to incorporate the Town's modifications into the Airport Rule. The notice was published for 45 days with no comments received. Additionally, during this time period the Board adopted new ground transportation rates to be consistent with the Town's rates effective July 2021.

GENERAL BOARD MEETING ACTION ITEMS:

CONSENT AGENDA: Items on the consent agenda are considered routine and can be approved by a single motion. The following four items are listed on the Consent Agenda.

1. Approval of Minutes: Proposed for review and approval are the minutes from the Special Board meeting held on June 14 and the Special Board meeting held on June 28, 2021.
2. Admin to ATO – Resident Subcontractor Waiver Resolution: Presented for Board approval is a resolution for waiver of the resident subcontractor requirement for the Admin to ATO project. Wyoming Statute requires that a construction manager at risk will award 70% or more of a project to Wyoming Resident subcontractors. Four of the subcontractor schedules did not receive sufficient responsible Wyoming subcontractor bids and six of the schedules received Wyoming subcontractor bids above the out-of-state contractors. Therefore, the Board may approve a waiver from the requirements of the Wyoming Statute with respect to the ten (10) subcontractor schedules for this Project.
3. Purchase Inserts for Gate Area: Presented for approval is an equipment purchase agreement with Fish Construction for Airline Cabinet Inserts and Fillers.
4. Ground Transportation Rule Amendment: The proposed Ground Transportation Rule Amendment aligns the Airport's Rule with the Town's Ordinance and allows for the establishment and application of ground transportation rates from the Airport.

FINANCIAL REPORTS: The June activity levels remain above the sensitivity analysis, which is reflected in the operations income for these months. Fuel farm income and expense continue to track with each other for June and fiscal year to date. Fluctuations

in fuel farm revenues and expenses are primarily due to fuel pricing adjustments which are difficult to project. PFC income for the quarter ended March 31, 2021 was \$562,565.

FAA Grant JAC-NMG-3-56-0014-067-2021: Enclosed for Board acceptance is AIP 3-56-0014-067-2021. This grant will be used for the runway reconstruction project and provides 100% federal funding for that project. The total amount of the grant is \$9,996,778. The Board will need to approve the Resolution to accept the grant.

Wadman Guaranteed Maximum Price Amendment – Checkpoint Steel Package: Proposed for approval is CMAR GMP Amendment 6 which authorizes the early procurement of structural steel and timber for the security screening checkpoint (SSCP) project. Current lead times for those items would delay the project if Wadman can not place orders until the design is completed and the GMP Amendment for the project is approved in October. Should the Board choose not to proceed with the SSCP project in October, the GMP Amount would not be at risk. The only cost would be any shop drawing preparation work the subcontractor had completed before cancellation of the procurement.

Jviation 15th Amendment – Checkpoint & Restaurant Construction Administration/Construction Observation: The CA/CO services must be initiated now to support the early procurement of structural steel and timber for the SSCP project. The safest and most efficient way to assure consistent civil engineering/utilities on the perimeter of the terminal building is to have Jviation also perform that portion of the restaurant design. The agreements with Jviation and CLB have been coordinated to ensure there is no overlap between the CLB contract and Jviation's proposal.

Wadman Guaranteed Maximum Price Amendment – Airline Ticket Office to Holdroom: Presented for Board consideration is construction manager at risk (CMAR) guaranteed maximum price (GMP) Amendment 7 to: convert the existing ATO space into new restrooms, mothers' nursing room, and pet relief room; provide infrastructure and installation of the interim food service; add two new gate doors; refresh the existing holdroom; and convert the interim food service area to holdroom after the new restaurant opens. The project will be phased with the restrooms, mother's and pet relief rooms, interim food service, and new gate doors completed before the SSCP construction begins; the holdroom refresh will be done during the airport closure; and the interim food service area conversion to holdroom will be completed in early 2023. Wadman has bid the subcontracts, and the Board will need to approve a Wyoming Residency waiver after Wadman executes the subcontracts.

BOARD MEETING DISCUSSION/PRESENTATION ITEMS:

Communication Plan: Staff will be giving a broad overview of the new Projects & Runway Reconstruction page on the Airport's website as well as presenting examples of future ads.

Facility Accreditation with Global Biorisk Advisory Council: The Global Biorisk Advisory Council (GBAC) is a network of international leaders who help facilities establish a comprehensive system of cleaning, disinfection, and infection prevention. This is accomplished through training, disinfection techniques, and cleaning best practices. To receive the accreditation, staff created, organized and implemented the 20 required GBAC elements. The accreditation shows the airport's commitment to providing a safe, clean and comfortable environment for the passengers.

Presentation by Jedediah's Corporation: Time has been set aside for a presentation by Jedediah's Corporation. Mike Gierau is anticipated to share information regarding his lease agreement.